

PODAR INTERNATIONAL SCHOOL, Sangamner

Dear Parents,

It's our immense pleasure that you are a part of Podar Family; We think that together we can make the future of the child bright.

So, for the welfare of your ward, we would like to share and suggest a few things.

- 1) In the beginning children may face problems on the bus for a few days. But after one week when all the routes will be finalized it will be solved. We need your kind support for it. For any query
Contact **transport supervisor on this no. 8655042583**
- 2) Std. I children may feel tired due to the timing in the beginning as it is their transition period from KG. to Primary school. So please boost them up.
- 3) Check your wards school bag daily whether he/she is bringing the books according to the time table or not.
- 4) Don't send junk food, fast food, etc. in tiffin.
- 5) Send one napkin with your ward daily.
- 6) Send a leave application before one day or the next day.
- 7) Do not send valuable things like wrist watches, ornaments etc.
- 8) You can interact with Front Desk Executive on
Telephone no.82912 00190
- 9) If required, parents can meet the teachers on a given schedule.

☐ Parents of Std. I & II	Monday & Tuesday	3:00pm to 4:00pm
☐ Parents of Std. III & IV	Wednesday & Thursday	3:00pm to 4:00pm
☐ Parents of Std. V & VI	Thursday & Friday	3:00pm to 4:00pm
☐ Parents of Std. VII & VIII	Wednesday & Thursday	3:00pm to 4:00pm
☐ Parents of Std. IX & X	Monday & Tuesday	3:00pm to 4:00pm

If you want to meet the Principal / Vice Principal you need to take a prior appointment from the Front Desk Executive.

- 10) Timing of Account Office : 9am to 4pm.
- 11) Reach at the bus stop five minutes before the arrival of the School Bus, to drop and pick up your ward. Smart Cards are compulsory for the students who have availed the bus facility.
- 12) Strangers will never be allowed to pick up the child from school for any reason.
- 13) On the birthday of your ward you may send any book for the library labeled with your ward name or a plant with pot instead of chocolates.
- 14) Your kind support and co-operation is always needed.

15) For any assistance of online order for books or uniform, you may contact the FDE in school timings.

16) Important Contact no. for school

F.D.E. - 82912 00190 ,Transport supervisor - **8655042583** ,Admin Officer- 82912 02252 ,

Accountant No.865574881 , Admission Counselor No - 9152339665

17) Students are required to wear the proper school uniform on all working days.Regular uniform must be worn on Monday , Tuesday , Thursday and Friday. Sports uniforms must be worn on Wednesdays and Saturdays. In case a student is unable to wear the prescribed uniform due to any unavoidable circumstances, a note must be provided by the parents in the school diary.

18)If a child is absent for one day, a diary note must be submitted to the class teacher. If the child is absent for three days or more, a formal application addressed to the Principal is mandatory for approval.

“ Dream big, work hard, and make this academic year count.”

Thanks & Regards,
Podar Family